**DOT PIPELINE COMPLIANCE MANAGER**

**Division/Department:** BKEP Crude, LLC / Shared Services  
**Job Code:**  
**Reports to (title):** Manager of Environmental & DOT Pipeline  
**Updated: 09/04/2012**

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**POSITION SUMMARY**

- The DOT Pipeline Compliance Manager is responsible for Federal and State Transportation & Pipeline Compliance and Risk Management for the Crude Oil Business pipeline and terminal assets.

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**POSITION RESPONSIBILITIES**

- Lead and oversee all aspects of development, implementation, and management of the Company’s DOT Pipeline Compliance Programs, including the Integrity Management Plan, the Public Awareness Plan, the Operator Qualification’s Program, DOT Training & Drug Testing Program.

- Work with Operations Personnel to implement and manage detailed, proactive systems to ensure compliance with Federal and State DOT Pipeline Safety regulations and Company requirements, with a strong emphasis on a Management Systems approach to compliance.

- Conduct Pipeline & Transportation applicability determinations, compliance audits, and risk assessments to ensure effective and sustainable implementation of regulatory and Company requirements at each of the pipeline and terminal assets.

- Review pending and upcoming changes to Federal & State DOT Pipeline Safety regulations to ensure the Company is prepared for future compliance requirements. Develop and communicate impact summaries of future regulatory changes to EH&S Leadership and Operations Management.

- Complete and submit all required Federal and State pipeline compliance reports.

- Assist EH&S, Operations, & Engineering staff regarding technical guidance, permitting, project development and implementation, One-Call & Incident Notification/Response, and other routine pipeline compliance issues and requests.

- Conduct incident investigations, root-cause analysis, follow-up, and closure of action items, and leverage learning across organization.

- Seek out industry best practices and more effective and efficient methods to achieve Operational Excellence in Incident Prevention and DOT Pipeline Safety Compliance.

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**REQUIREMENTS**

- B.S. in Engineering, Environmental, Health & Safety, or related Science Discipline is strongly preferred.

- Minimum of 10 years direct experience working in developing and implementing DOT pipeline regulatory compliance & risk management programs in the petroleum sector, with a heavy emphasis in the crude oil industry.

- Comprehensive knowledge and understanding of Federal and State DOT Pipeline and Hazardous Materials regulations, including a working knowledge of the PHMSA/DOT referenced standards. Experience with Texas Railroad Commission and Oklahoma Corporation Commission requirements is strongly preferred.

- Strong leadership and organization, with the ability to direct and achieve priorities, goals, and strategies with limited supervision.

- Effective written and verbal communication skills and the ability to appropriately target communication to intended audience, ranging from leading Training Presentations for Operations and Management to interactions and meetings with a variety of Agency and Community stakeholders.

- Proficient knowledge of computers and typical production software (e.g., MS Office, Outlook, Word, Excel, PowerPoint, etc.).

- Ability and desire to travel domestically 50-75%. Travel is primarily regional (TX-OK-KS) to Crude Oil Pipeline, Trucking, & Terminal asset locations.

- Must be able to safely walk up stairs (e.g., valve sites, pump stations, truck racks, etc.), climb ladders (e.g., tanks, tankers, etc.), and work outdoors in all weather conditions.

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To Apply for this position, click on link below:  

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*Note: This job description reflects management’s assignment of essential functions, it does not prescribe or restrict the tasks that may be assigned.*